The Topic Spectrum

Leadership and Management Training Programmes Offered

A. Leadership and Management modules designed to develop the leadership and management skills of practicing or aspiring first line managers.

- Solving problems and making decisions
- Achieving objectives through time management
- Giving briefings and making presentations in the workplace
- Introduction to leadership
- Motivating to perform in the workplace
- Developing yourself and others
- Managing conflict in the workplace
- Coaching and training your work team
- Organising and delegating
- Influencing others at work
- Communicating one-to-one at work
- Effective meetings for managers
- Leading a team effectively

B. Leadership and Management modules designed to develop the leadership and management skills of practising middle managers, helping them to develop their skills and experience, improve performance and prepare for senior management responsibilities. These modules can all lead on to an ILM Level 5 Award, Certificate or Diploma qualification in Leadership & Management.

- 8607-501 Managing Improvement
- 8607-503 Developing Critical Thinking
- 8607-504 Leading Innovation and Change
- 8607-505 Managing Individual Development
- 8607-506 Managing Stress and Conflict in the Organisation
- 8607-508 Understanding Organisational Culture and Ethics
- 8607-510 Managing for Efficiency and Effectiveness
- 8607-518 Making Professional Presentations
- 8607-519 Developing and Leading Teams to Achieve Organisational Goals and Objectives
- 8607-520 Assessing Your Own Leadership Capability and Performance
- 8607-521 Managing Own Continuing Professional Development
- 8607-522 Becoming an Effective Leader
- 8607-530 Understanding the Skills, Principles and Practice of Effective Management Coaching and Mentoring
- 8607-400 Understanding the Management Role to Improve Management Performance
- 8607-401 Planning and Leading a Complex Team Activity
- 8607-404 Delegating Authority in the Workplace
- 8607-405 Developing People in the Workplace
- 8607-406 Developing Your Leadership Styles
- 8607-408 Management Communication
- 8607-409 Managing Personal Development
- 8607-412 Managing Meetings
- 8607-415 Motivating People in the Workplace
- 8607-416 Solving Problems by Making Effective Decisions in the Workplace
- 8607-417 Managing and Implementing Change in the Workplace
- 8607-418 Understanding the Organisational Culture and Context
- 8607-425 Developing Individual Mental Toughness
- 8607-427 Developing a Culture to Support Innovation and Improvement

C. Leadership and Management modules designed for senior managers seeking to drive improvement in their organisation. They will help learners develop, promote and deliver organisational excellence by equipping them with the skills to boost efficiency, productivity and performance, and improve quality across the board.

- 8348-700 Developing the Reflective Leader

- 8348-701 Leading Change in Organisations

- 8348-702 Promoting Excellence

D. Leadership and Management modules designed for senior executives, who are new to the role or who are preparing for the highest levels of management. These modules are ideal for senior managers seeking to gain confident decision-making skills and ability to lead through change in this role.

- 8341-600 Developing the Executive Manager

- 8341-700 Make Informed Decisions

- 8341-701 Leading Change in Organisations

- 8341-601 Critical Thinking and Research Skills in Management

- 8341-603 Optimising Organisational Capacity

- 8341-703 Building Commitment to Corporate Vision and Values

- 8341-707 Promoting Excellence

- 8341-708 Promoting Organisational Commitment to Customer Satisfaction

- 8341-710 Strategic Management of Human Resources

- 8341-714 Leading Programmes

E. Leadership and Management modules designed for practising and potential senior managers who have significant responsibility across the organisation. Learners will develop skills to benchmark, evaluate and enhance senior and strategic management ability. Managers are given the chance to critically evaluate their skills for their formal development to the highest levels of leadership and management.

- 8330-701 Develop Strategic Direction and Leadership

- 8330-702 Lead Change in an Organisation

- 8330-602 Support the Culture of an Organisation

- 8330-603 Lead Innovation within an Organisation

F. Leadership and Management modules designed for executive or operational managers at a senior level within an organisation. These units are ideal for managers seeking to develop the skills they need to be a confident and effective leader at this level, and understand the principles and practice of strategic leadership.

- 8342-701 Leadership in Practice

- 8342-702 Developing the Reflective Leader

- 8342-703 The Leadership Journey

- 8342-704 Leading Change in Organisations

- 8342-601 Critical Thinking and Research Skills in Management

- 8342-700 Making Informed Decisions

- 8342-706 Building Commitment to Corporate Vision and Values

- 8342-710 Promoting Excellence

- 8342-716 Team Working in Organisational Partnerships

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